

Submission Form

MMRU Scientific Review Committee (SRC)

General information	
Principal Investigator (PI)	
Local PI at MMRU	
Corresponding Investigator	
Email corresponding investigator	
Date of submission	
Proposal title	
Acronym	
SRC number	(to be filled by SRC)

Protocol* (brief summary)			
Study Design			
Hypothesis/Objective			
Primary endpoint(s)			
Sample size calculation			
Informed consent	Y/N	Document attached:	Y/N
Study timelines	Estimated start:	Estimated end:	

Ethical approval	
Ethical Approval	Submission to which EC:

	Date:
Funding	
Sponsor (legally responsible entity)	Name and contact:
Funding body	Name:
	Amount (in USD/Euro):

* A study protocol (3-10 pages maximum) should be submitted in English, alongside with this form. Please send both documents to:

m.p.grobusch@amsterdamumc.nl (Prof. Martin Grobusch, MMRU Director)
ika.masangahospital@gmail.com (Ika Septihandayani, MMRU General Manager)

For the time being, there is no fixed format and it is preferred that the protocol remains concise. However, any protocol for consideration should ideally follow the following format, briefly containing the following minimal information, and more according to need:

Format for protocol:

- Title
- Acronym, if any
- Investigators/contact detail of correspondent
- Study summary (abstract, not more than 250 words)
- Hypothesis and study objectives
- Endpoints
- Methods
- Study design
- Study subjects
- Inclusion/exclusion criteria
- Laboratory methods (if applicable)
- Data analysis
- Ethical considerations
- Study team
- Timelines (GANTT chart)
- Feasibility analysis/trouble shooting plan
- Budget

Annex – patient information sheet, patient consent form, questionnaires etc.

Summary	
Documents submitted	Total number:
Submission form	Y/N
Protocol	Y/N
Patient information sheet	Y/N
Patient consent form	Y/N
Questionnaire/other	Y/N if yes specify: